

Councillors are summoned to a Meeting in the Village Hall at 7pm on Monday May 11th 2022

Nigel Ashton, Gordano Valley Ward Cllr attends when possible

Members of the public will not be able to participate in the meeting but may talk to Councillors before or after the it.

Don Hill - Clerk

Agenda & Agenda Notes

1 APOLOGIES

ANNUAL MEETING

2 ELECTION OF CHAIR & VICE CHAIR & ASSOCIATED PAPERWORK

3 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

4 AGREEMENT TO RE-CONFIRM RECENTLY APPROVED GOVERNANCE FRAMEWORK

5 CHAIRMAN'S REPORT *(to be presented via the Annual Residents' Meeting, immediately following).*

ORDINARY MEETING

5 DECLARATIONS OF INTEREST & DISPENSATIONS: *(Dispensations apply to all Cllrs resident in the Parish re the setting of the percept, and to all Cllrs relating to Village Hall matters).*

6 LAST MEETING MINUTES + MATTERS ARISING (April 11th) to be agreed and signed.

7 PLANNING *(Visit the NSC website for full details. Applications notified on the meeting day will also be considered)*

New: 22/P/1059/LBC The Manor House replacement windows - 2nd phase.

Appeal Dismissed: 22/00009/AT02 Breezeland New house at rear.

8 PARISH MATTERS *(there have been problems with NSC officers not receiving emails, resulting in delayed responses)*

- i. **Street Light:** New contact made re position of light. Response awaited. }
- ii. **Walton Bay Signage:** Updated costing re village entry signs awaited. }
- iii. **Ash Tree in Moor Lane:** may be suffering from ash die-back. }
- iv. **Odours in Walton Brook:** No further developments.
- v. **Sandbanks sewage odours:** Under watching brief via Cllr Wherrett.
- vi. **Notice Boards:** Share of Village board with Church? On Annual Residents Meeting agenda.
- vii. **Speed Cameras:** Awaiting information from NSC on what loan facility may be on offer.
- viii. **Walton St open section of brook:** NSC will be asked to clear when pollution issue resolved.
- ix. **Bus Service 56 Clevedon – Walton Bay - Portishead:** The NSC options review is continuing.

'Send' email contact is not working with the NSC officers concerned. Awaiting response to postal contact.

9 COUNCILLORS' REPORTS

10 FINANCE

- i. **2022-23 Accounts to date**
- ii. **Online Banking:** Online banking application pending mandate update.
- iii. **Bank Mandate:** to be updated to include Councillors Baulch, Wherrett and Flower.
- iv. **Cheques: 819** Phillip J Smith 2021-22 Audit Fee £45.00

11 DATES OF NEXT MEETING: June 13th 2022 in the Village Hall at 7pm.

Minutes of the Meeting of The Council on Monday 11th April 2022

Meetings are held at 7.00pm at the Village Hall unless stated otherwise - Nigel Ashton, Gordano Valley Ward Cllr, attends when possible

Present: Cllrs Brian Cannell (Chair), Rachel Dickinson, Dave Wherrett, Claire Flower (after Minute 023/22)

In Attendance: Cllr Nigel Ashton (NSC), Don Hill (Clerk)

Public Attendance: 0

020/22 APOLOGIES - Cllr Daveran Baulch

021/22 DECLARATIONS OF INTEREST - none

022/22 LAST MEETING MINUTES + MATTERS ARISING (February 14th) were agreed and signed.

023/22 NEW COUNCILLOR

This application had been accepted for co-option as a Councillor in preparation for the cancelled March meeting, so was agreed to unanimously here. Cllr Cannell welcomed Claire as a Councillor, and the paperwork to formalise the appointment was completed.

024/22 GOVERNANCE

2022 ratification of approval of governance documentation and dispensations. The annual risk assessment was reviewed by the meeting and signed by the Chair and the Clerk.

025/22 AUDIT

The Annual Governance Statement - Section 1 of the Annual Internal Audit Report 2021-2022 was agreed and signed.

026/22 PLANNING (*Visit the NSC website for full details. Applications notified on the meeting day will also be considered*)

Granted: 22/P/0004/TRCA St Pauls tree works. 22/P/0324/TRCA Manor House T1 Japonica - Fell

Appeal: 22/00009/AT02 Breezeland New house at rear.

027/22 PARISH MATTERS

- i. **Street Light:** 2nd chase to email sent to NSC on October 28th **sent on February 7th.**
- ii. **Plumtree-Common Footpath:** Tree felling has been completed. Residual works due by Avon Wildlife.
- iii. **Queen's Jubilee:** With no progress being made towards a beacon being allowed on the Common, the Jubilee organising group are pursuing the possibility that a beacon can be lit on the old WC&P railway-line bed - somewhat low-lying for a beacon, but nevertheless, a symbol of celebration and resolve!
- iv. **Walton Bay Crossing/pavement extension:** NSC responded to queries raised re traffic issues at Walton Bay. This response, which is attached as part of these minutes, was discussed. Members understood the responses were provided with the realisation that Highways budgets have been slashed and, therefore, there is no realistic prospect of works being tackled in the near future. The issue of improved junction signage was raised as part of the report and the **Clerk will pursue some updated costings on this with NSC.**
- v. **Coast Road hedge:** Cutback done. Clerk has cut out some additional elder and will monitor.
- vi. **Sandbanks sewage odours:** Under watching brief via Cllr Wherrett. It is acknowledged by the owners that the upgrading project they started last year has not yet been completed: it is hoped - but not promised - that it will be during this year.
- vii. **Ash Tree in Moor Lane:** may be suffering from ash die-back. **NSC response chased Feb 7th.**
- viii. **Odours in Walton Brook:** NSC have a duty in cases of Statutory Nuisance. The pervasive smell being experienced in the village is affecting the rights of comfortable residence and is, therefore, a Statutory Nuisance. (EA are apparently more concerned with water quality, than

with smells). NSC have acknowledged this and provided contact links for residents to progress the problem, which the Clerk has passed on to them.

- ix. **Cliff Path Bridge at Two Acres:** Work completed.
- x. **Notice Boards:** Share of Village board with Church? On Annual Residents Meeting agenda.
- xi. **Speed Monitoring Cameras:** These are technologically far more advanced than our old ones and could prove an affordable way of effective detection. Apparently NSC lend out units to parishes and the **Clerk will contact them for more information.**
- xii. **Walton Brook open section in Walton Street:** Clearance of the base of the brook is an NSC responsibility, of which they will be reminded when the pollution issue has been resolved.
- xiii. **Bus Service 56 Clevedon – Walton Bay - Portishead:** NSC has suspended this service as a registered service due to a lack of viable patronage. It is operating as a free community shuttle bus service as an interim measure whilst a review of the supported services in Redcliffe Bay and Walton Bay is undertaken. NSC would like to extend a Portishead service to Walton Bay, but that will not be possible without a turning circle there, for the bus to return to Portishead. The NSC review of viable options is continuing.
- xiv. **Waste Collection at Seascapes:** Cllr Ashton is aware of complaints about collections from this site, which is very steep and is served by special vans, rather than by the standard waste collection vehicles. Apparently a concern is that separate collections are made for recycling and non-recycling waste rather than a single collection. A senior NSC officer has been in touch with the complainants and explained that, as with standard waste collections, the two categories of waste are handled differently and need to be kept separate. Only the category of waste a van is charged with collecting will be picked up, and any other category of waste will be left for collection by the collection team for that type of waste - usually in a different week. Special teams need to visit difficult-to-access sites, of which Seascapes is but one; so their work has to be coordinated with the activities of the standard collection programme for each type of waste. It is hoped that the perceived problem has now been explained, but if complaints remain unresolved they will be investigated.

028/22 COUNCILLORS' REPORTS

Cllr Wherrett - Public footpath signs through The Bay/Sandbanks were placed by the former owners of the site, to discourage people from straying onto private land. These signs disappeared when the new owners re-developed the site, and they need replacing. It was pointed out that the public footpath is mapped, and signed at either end of the private property over which it crosses. However, any signage that the owners or their residents feel to be needed on their land must be agreed between, and be erected by, them. Cllr Wherrett agreed to pursue the matter by contacting the site owners.

029/22 FINANCE

- i. **2021-22 Accounts & Audit:**
 - a) The 2021-22 year end accounts were approved before going to internal auditor.
 - b) The AGAR 2021-22 Part 2 External Audit Exemption form was agreed and signed.
 - c) The Annual Internal Audit Report 2021-2022 accounts summary, was agreed and signed.
 - d) The 2021-2022 Bank Reconciliation was agreed and signed.
- ii. **Online Banking:** Online banking application pending mandate update.
- iii. **Bank Mandate:** to be updated to include Councillors Baulch, Wherrett and Flower.
- iv. **Cheques ratified: 812 HMRC PAYE Jan/Feb/Mar £133.00 - to ratify. (Cancelled 313 & 814). 815 D Hill** re cash settlement of Village Hall account @ £81.00 plus website costs of £13.15 - Lloyds overpayment of March pay @ -£4.64 = **£89.51**
- v. **Cheques Authorised & signed: 816 ALCA £74.04. 817 Zurich Insurance £249.45**
- vi. **Clerk's Pay:** bank standing order variation to take account of pay increase was ratified.

030/22 DATES OF NEXT MEETINGS:

The Parish Council - Monday May 9th 2022 **at 7pm** To include the Annual Meeting of the Council

The Annual Residents' Meeting - Monday May 9th 2022 **at 8pm**

The meeting closed at 8.37pm